

# **Joint Commissioning Board**

Monday, 11th June,  
2018  
at 9.30 am

**PLEASE NOTE TIME OF MEETING**

## **Conference Room - CCG HQ**

This meeting is open to the public

### **Members**

Dr Kelsey  
June Bridle  
John Richards  
Councillor Hammond  
Councillor Payne  
Councillor Shields

### **Please send apologies to:**

Emily Chapman, Board Administrator,  
Tel: 02380 296029  
Email: [emilychapman1@nhs.net](mailto:emilychapman1@nhs.net)

## **PUBLIC INFORMATION**

### **Role of the Joint Commissioning Board**

The Board has been established by the City Council and Clinical Commissioning Group to commission health and social care in the City of Southampton. It will encourage collaborative planning, ensure achievement of strategic objectives and provide assurance to the governing bodies of the partners of the integrated commissioning fund on the progress and outcomes of the work of the integrated commissioning function

### **Public Representations**

Save where an Item has been resolved to be confidential in accordance with the Council's Constitution or the Freedom of Information Act 2000, at the discretion of the Chair, members of the public may address the meeting about any report on the agenda for the meeting in which they have a relevant interest.

### **Benefits from Integrated Commissioning**

- Using integrated commissioning to drive provider integration and service innovation.
- Improving the efficiency of commissioned services
- Increasing the effectiveness of commissioning – across the whole of the commissioning cycle.

**Smoking policy** – the Council and Clinical Commissioning Group operates a no-smoking policy in all of its buildings.

**Mobile Telephones** – please turn off your mobile telephone whilst in the meeting.

**Fire Procedure** – in the event of a fire or other emergency an alarm will sound and you will be advised by officers what action to take.

**Access** – access is available for the disabled. Please contact the Support Officer who will help to make any necessary arrangements.

### **Dates of Meetings: Municipal Year 2018/19**

<b>2018</b>	<b>2019</b>
12 <sup>th</sup> April	10 <sup>th</sup> January
14 <sup>th</sup> June	14 <sup>th</sup> February
12 <sup>th</sup> July	14 <sup>th</sup> March
9 <sup>th</sup> August	
13 <sup>th</sup> September	
11 <sup>th</sup> October	
8 <sup>th</sup> November	
13 <sup>th</sup> December	

## CONDUCT OF MEETING

### **Terms of Reference**

The terms of reference of the Board are contained in the Council's Constitution and the Clinical Commissioning Group Governance Arrangements.

### **Business to be discussed**

Only those items listed on the attached agenda may be considered at this meeting.

### **Rules of Procedure**

The meeting is governed by the Council Procedure Rules as set out in Part 4 of the Constitution.

### **Quorum**

The minimum number of appointed Members required to be in attendance to hold the meeting is 4 with a minimum of 2 from the City Council and the Clinical Commissioning Group.

### **Disclosure of Interests**

A conflict of interest occurs where an individual's ability to exercise judgement, or act in a role is, could be, or is seen to be impaired or otherwise influenced by his or her involvement in another role or relationship

## **AGENDA**

Agendas and papers are now available online at  
[www.southampton.gov.uk/council/meeting-papers](http://www.southampton.gov.uk/council/meeting-papers)

### **1 WELCOME AND APOLOGIES**

Lead	Item For: Discussion Decision Information	Attachment
Beccy Willis	Information	None

### **2 APPOINTMENT OF CHAIR AND VICE-CHAIR**

Lead	Item For: Discussion Decision Information	Attachment
Beccy Willis	Decision	None

**3 DECLARATIONS OF INTEREST**

A conflict of interest occurs where an individual's ability to exercise judgement, or act in a role is, could be, or is seen to be impaired or otherwise influenced by his or her involvement in another role or relationship

Lead	Item For: Discussion Decision Information	Attachment
Chair	Discussion	None

**4 PREVIOUS MINUTES/MATTERS ARISING AND ACTION TRACKER (Pages 1 - 6)**

Lead	Item For: Discussion Decision Information	Attachment
Chair	Decision	Attached

**5 MEMORANDUM OF UNDERSTANDING AND TERMS OF REFERENCE (Pages 7 - 26)**

Lead	Item For: Discussion Decision Information	Attachment
Chair	Decision	Attached

**6 BETTER CARE PERFORMANCE REPORT - QUARTER 4 (Pages 27 - 98)**

Lead	Item For: Discussion Decision Information	Attachment
Donna Chapman	Discussion	Attached

**7 INTEGRATED COMMISSIONING UNIT BUSINESS PLAN (Pages 99 - 144)**

Lead	Item For: Discussion Decision Information	Attachment
Stephanie Ramsey	Discussion	Attached

**8 QUALITY UPDATE ON SOCIAL CARE PROVIDERS** (Pages 145 - 176)

Lead	Item For: Discussion Decision Information	Attachment
Carol Alstrom	Discussion	Attached

**9 BETTER CARE STEERING BOARD TERMS OF REFERENCE** (Pages 177 - 178)

Lead	Item For: Discussion Decision Information	Attachment
Chair	Decision	Attached

**10 BETTER CARE STEERING BOARD MINUTES** (Pages 179 - 184)

Lead	Item For: Discussion Decision Information	Attachment
Chair	Decision	Attached

Friday, 1 June 2018